

VISA DOCUMENTS CHECKLIST

THIS IS TO BE USED AS A COVER PAGE

Place this completed checklist ON TOP of your visa documents in order as listed below.

Please ensure your application form includes the following items AND check each box to confirm the correct documents are included.

1. 6 recent passport color photos (professionally taken)
2. The original signed contract
3. A copy of your passport photo I.D page
4. 1 photocopy of your Bachelor's degree with the original notarization from the Korean Consulate (DO NOT send a photocopy of the notarized copy)
5. Your recent resume
6. Completed Self- Medical Examination Form "E2 Applicant's Health Statement"
 - a. I am fully aware that I will have a medical exam upon my arrival to the Republic of Korea where I will undergo a blood and urine test. This test will include illegal drug screening as well as an HIV test. The health examination may also include other health related tests. If I fail my health exam I understand that my visa will be revoked and it will be considered a breach of contract.
7. Completed Consul's Checklist for E-2 Applicant (2 pages)

Initial _____

8. 1 Original Criminal Background check issued by the Royal Canadian Mounted Police (RCMP) (copies are not accepted)
- a. The original criminal background check has been notarized by a lawyer. (This type of notarization is normally needed by the Korean Consulate. If the Korean Consulate in your location doesn't require a lawyer's notarization you do not need to get a notarization from a lawyer. The Korean immigration only needs to see the Korean Consulate notarization.)
 - b. The original criminal background check has been notarized by the Korean Consulate.
 - c. The criminal background check has been issued within the last 6 months.
 - d. I do not possess any criminal offenses on my criminal background check
 - e. I have maintained a photocopy of my criminal background check which may be needed for the Korean Consulate finalization of my visa.

I, _____, have completely read the above checklist and have checked all the boxes. I ensure that my packet contains all documents needed in order to process my visa and I have followed all the instructions above.

I understand that any discrepancies may jeopardize the job position offered to me in South Korea.

Date: _____

Signature: _____
<Citizen of Canada>